**Emergency Procedures for Visiting Groups**

For led groups we make every effort to have a Fire and Air activity leader on site who is first aid trained. However we also ask the visiting group or school to provide a first aid trained person, and appropriate first aid equipment.

In the event of an emergency, it is the job of Fire and Air’s staff to ensure:

* The casualty is attended. Either the group leader or a staff member will deal with the casualty, depending on levels of experience and how comfortable the casualty is with our staff.
* An ambulance is called, the location is given and a grid reference can be supplied. It may be advisable to station adults where the ambulance can see them in order to direct them.
* The rest of the group are looked after by a competent adult in an area away from the risk.

Fire and Air staff do not have to do all these jobs – they can be given to designated people, who are capable of the task.